

DEPT. OF
VETERANS AFFAIRS

SPECIAL
POINTS OF
INTEREST:

- Briefly highlight your point of interest here.
- Briefly highlight your point of interest here.
- Briefly highlight your point of interest here.
- Briefly highlight your point of interest here.

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Truman VA Bulletin

VOLUME 2009, ISSUE

MAY 29, 2009

Team Magill Finishes First!

The team results for the 2009 All Employee Survey, April 20 to May 11, were announced at the May 14 "Spring Fling." Team Magill finished first with 76 percent participation rate.

Randale H. Keller, Food Service Worker (Canteen), won the Wii and all members of the winning team received a movie ticket. Team Patterson finished second with 53 percent. **Richard A.**

Munson, Diagnostic Radiologic Technologist (CS), won the iPod. Team Wide-man finished third with 49 percent. **Zachary H.**

Reeves, Nursing Assistant (PS), won a \$100 gift certificate for the Veterans Can-

teen Service retail store. Congratulations to all the winners and thank you for completing the survey and letting your voice be heard.



Clinical Instructor of the Year

Congratulations to **Sue Brightwell**, Diagnostic Radiologic Technologist (CS)! On May 15, she was recognized as the Clinical Instructor of the Year for the Radiologic Technology Program at State Fair Community Col-

lege, Sedalia, Mo. She was selected from among approximately 35 clinical instructors by the students in the program based upon her leadership and mentoring skills as well as her promotion of professional growth in

her students.



Garnishment & Child Support Payments are no longer processed locally. **Any** one needing information about these payroll actions should contact the **Cleveland Payroll Office** at the 888-332-7411.

"Brandon Gleason received the TRUMAN VA EMPLOYEES ASSOCIATION SCHOLARSHIP which is given annually..."

Garnishments & Child Support

In the past, the VA Police office was notified by the Boone County Sheriff's Department and escorted to Human Resources to deliver paperwork for employees receiving child support or garnishment orders. In late April, the policy was changed as follows:

- Court ordered child support and garnishments will go directly to the

Cleveland payroll office at the following address for processing:

DFAS CL ZPV Civilian Pay
Attn: Loretta Longo
1240 East 9th St., Room 1493
Cleveland, OH 44199-8002

- Neither the VISN 15 business office nor the local Truman VA payroll liaison will have any duties regard-

ing these documents.

- All inquiries and employee questions should be directed to the Integrated Garnishment System Help Desk at 888-332-7411.

Dr. Will Roland Honored

Congratulations to **Will Roland, MD**, Associate Chief of Staff for Education! He was recently recognized as the "Most Outstanding Clinical Educator" by the University of Missouri Medical Student Affairs Council.

Congrats to Douglas High Grads

Congratulations to **Brandon Gleason** and **Daniel Holley**, Douglass High School students that participate in the Partners In Education satellite program with Truman VA. Both students received their diplomas at the May 22 gradua-

tion ceremony. Among several scholarships received, Gleason was the recipient of the Truman VA Employees Association scholarship, which is given annually to a deserving Douglass High School

graduate to support post high school education.

OI&T “Computer Corner”

If you would like certain messages filtered to a particular mail basket for easy access, follow these steps:

From VistA MailMan:

Select MailMan Menu Option: **OTHER** MailMan Functions

Select Other MailMan Functions Option: **PERSONAL** Preferences

Select Personal Preferences Option: **MESSAGE** Filter Edit

Select < Personal Preferences Option: **MESSAGE** Filter Edit

FILTER MESSAGES?: YES// **'Press the Enter Key'**

Select FILTER: Doc's On Call// **PATIENTS TESTING TODAY**

Are you adding 'PATIENTS TESTING TODAY' as a new FILTER (the 4TH for this MAILBOX)? No// **Y** (Yes)

ORDER: **3** <-Enter a number from 1 to 99

Note: The next prompt will ask for a Mailman Basket. You can create one or use an existing one. In this example, let's create a new one.

BASKET: **PATIENTS TESTING TODAY**

Are you adding 'PATIENTS TESTING TODAY' as a new BASKET (the 3RD for this MAILBOX)? No// **Y** (Yes)

STATUS: **1** ON

SUBJECT CONTAINS: **PATIENTS TESTING TODAY** <- This is the VistA MailMan Subject line. Enter all or part of the Subject line. If you enter part of the Subject, make sure you enter enough text to distinguish it from other Subject lines.

FROM: **'Press the Enter Key'**

ADDRESSED TO: **'Press the Enter Key'**

VAPORIZE DAYS: **'Press the Enter Key'**

DELIVER NEW?: **YES** <- Make it a new message so you can easily find the message.

Select FORWARD TO: **'Press the Enter Key'**

Select FILTER: **'Press the Enter Key'**

You just created a Filter. Suggestion: Build one filter, test it for a day or two before building another.

Read new mail in basket: IN// **PATIENTS TESTING TODAY**



Organization

Dept. of Veterans Affairs

Primary Business Address

Your Address Line 2

Your Address Line 3

Your Address Line 4

Phone: 555-555-5555

Fax: 555-555-5555

E-mail: someone@example.com

AFGE Local

This would be a good place to insert a short paragraph about your organization. It might include the purpose of the organization, its mission, founding date, and a brief history. You could also include a brief list of the types of products, services, or programs your organization offers, the geographic area covered (for example, western U.S. or European markets), and a profile of the types of customers or members served.

It would also be useful to include a contact name for readers who want more information about the organization.



Back Page Story Headline

This story can fit 175-225 words.

If your newsletter is folded and mailed, this story will appear on the back. So, it's a good idea to make it easy to read at a glance.

A question and answer session is a good way to quickly capture the attention of readers. You can either compile questions that you've received since the last edition or you can summarize some generic questions that are frequently asked about your organization.

A listing of names and titles of managers in your organization is a good way to give your newsletter a personal touch. If your organization is small, you may want to list the names of all employees.

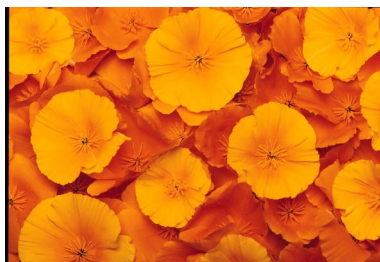
If you have any prices of standard products or services, you can include

a listing of those here. You may want to refer your readers to any other forms of communication that you've created for your organization.

You can also use this space to remind readers to mark their calendars for a regular event, such as a breakfast meeting for vendors every third Tuesday of the month, or a biannual

charity auction.

If space is available, this is a good place to insert a clip art image or some other graphic.



Caption describing picture or graphic.